

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

NOTICE OF:

WORK SESSION

**February 21, 2017
7:00 P.M.**

**In the offices of the Authority located at 30 Wyckoff Avenue @ Authority Drive,
Waldwick, New Jersey**

February 16, 2017

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

WORK SESSION AGENDA SUBJECTS FOR DISCUSSION February 21, 2017

1. Meeting called to Order.
2. Chairman's remarks in compliance with C.231, PL 1975.
3. Roll Call:

Dennis Bonagura Brian Chewcaskie John Danubio Christopher DePhillips	Kenneth Gabbert Michael Kasparian Frank Kelaher Marion Plumley
Howard Hurwitz Todd Sherer Alison Gordon	Robert Genetelli Joseph Garcia, Esq. Keith Henderson, Eng.
4. Chairman's Remarks.
5. COMMITTEES:
 - A. FINANCE COMMITTEE – Kenneth Gabbert, Chair
 1. Approval of vouchers, payroll transfers, payroll tax deposits and pensions and benefits transfers (Resolution 05-2017)
 2. Designation of Depositories for 2017 (Resolution 08-2017)
 - B. PERSONNEL COMMITTEE – Christopher DePhillips, Chair
 1. Appointment of Board Secretary (Resolution 12-2017)
 2. Contract Negotiations with Local 11
 - C. INSURANCE COMMITTEE – Christopher DePhillips, Chair
 - D. OPERATING COMMITTEE
 1. Operating Committee Report
 2. Incinerator Emissions Upgrade Project
 - E. STRATEGIC PLAN SUBCOMMITTEE – Michael Kasparian, Chair

- F. BUILDINGS & GROUNDS – Frank Kelaher, Chair

- G. SAFETY AND SECURITY - Frank Kelaher, Chair

- H. INTELLECTUAL TECHNOLOGY – Dennis Bonagura, Chair

- I. PROFESSIONAL SERVICES FOR 2017
 - 1. Qualifications of Professionals
 - a. Legal Services (Resolution 17-2017)
 - b. Engineering Services (Resolution 18-2017)
 - c. Auditing Services (Resolution 19-2017)
 - d. Bond Counsel (Resolution 20-2017)
 - e. Risk Manager (Resolution 21-2017)
 - 2. Appointment of Professionals for 2017
 - a. Retention of Auditor (Resolution 22-2017)
 - b. Retention of General Counsel (Resolution 23-2017)
 - c. Retention of Labor Counsel (Resolution 24-2017)
 - d. Retention of Bond Counsel (Resolution 25-2017)
 - e. Retention of Risk Manager (Resolution 26-2017)
 - f. Retention of Engineer (Resolution 27-2017)
 - g. Retention of Engineer for Incinerator Advice (Resolution 28-2017)
 - h. Retention of Engineer for Instrumentation, Automation and Computer Systems (Resolution 29-2017)
 - i. Retention of Engineer for 2018 Service Charges (Resolution 30-2017)

- J. COUNSEL – Joseph Garcia, Esq.
 - 1. Monthly Counsel Report
 - 2. Litigation – Bassett v. NBCUA

- K. ENGINEER – T&M Associates: Keith Henderson
 - 1. Monthly Engineer Report
 - 2. 2017 Capital Projects
 - a. Wastewater Treatment Plant Upgrades
 - b. Wastewater Pump Station Upgrades

- K. EXECUTIVE DIRECTOR – Howard Hurwitz
 - 1. 2017 Meeting Schedule (Resolution 06-2017)

2. Designation of Authority Newspapers for 2017 (Resolution 07-2017)
3. Approval of Sewer Extension – Solana at Waldwick, 237, 239, 241 & 247 Wyckoff Avenue, Waldwick, NJ (Resolution 13-2017)
4. Approval of Change Order No. 1 – Contract No. 275 – Resurfacing of Woodside Avenue, Midland Park (Resolution 14-2017)
5. Award of Cont. 276 – Secondary heat Exchanger Outlet Plenum Project (Resolution 15-2017)
6. Award of Cont. 277 – Disposal of Incinerator Ash (Resolution 16-2017)
7. Attendance to AEA’s March Conference in Atlantic City (Motion 17-01)
8. Committed Flow Report
9. Miscellaneous
 - a. Northwest Bergen Mayor’s Association Meeting

L. SUPERINTENDENT – Robert Genetelli

1. Resolution authorizing contracts with certain approved State Contract Vendors for Contracting Units pursuant to NJSA.40A:11-12a (Resolution 09-2017)
2. Authorization to enter into a Shared Services Agreement with the Borough of Saddle River (Resolution 10-2017)
3. Authorization to enter into a Shared Services Agreement with the Borough of Allendale (Resolution 11-2017)
4. Update – Safety and IPP Programs
5. NJPDES Permit Conformance Report
6. Sludge Metal Analysis

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